

WEEKLY SAFETY MEETING

FOR THE CONSTRUCTION INDUSTRY

SAFETY MEETING OUTLINES

Box 700, Frankfort, IL 60423

815-464-0200

No. 19

Vol. 21

Week of 5/8/2023

Company Name _____ Job Name _____ Date _____

WHAT TO DO IN CASE OF AN EMERGENCY

All employers face the possibility of emergencies; workplace fires, hazardous chemical releases, explosions, and medical incidents, to name a few. The problem with emergencies is that no one knows **when** they are going to happen; but when they do, the appropriate actions need to be taken **immediately** to minimize the harm that could be done. This is where you come in. Since an emergency can happen at any time, and in just about any place, **you** need to know what to do. The best way to learn what to do is to review your site emergency plan with your supervisor. Many times this kind of information is addressed during new employee orientation, but may it need to be reviewed. If you're working on a site with other contractors, it may be helpful to know about dangerous chemicals or processes that they use. If they have an accident, you may be affected.

As a responsible worker, you should know the locations of jobsite telephones and what phone numbers to call in an emergency. Many communities in the United States have a 911 emergency system that provides one stop calls to get help. If your area does not have this kind of system, make sure that you know the full phone numbers to contact the police, the fire department, and the ambulance service. These numbers should be posted at every jobsite phone. In the event that you need to make an emergency phone call, stay calm, tell the operator what kind of emergency you have, give a complete description of your location and a call-back phone number. Most importantly, don't hang up until the operator does. It is also helpful if you can provide the operator with details such as how many people are injured, what type of fire is burning, what kinds of chemicals are involved, etc.

You must be prepared to deal with an emergency **before** one occurs. Once an emergency arises, it's too late to get the necessary training. Learn the emergency procedures established by your company, particularly those that apply to your job site. Know who the first responders are and how to contact them. It would be a good idea for each of you to get training in first aid and CPR. One of the best sources for this training is the American Red Cross. Many local rescue squads, fire departments, and hospitals also offer courses. It's up to you when it comes to emergencies. Will you know what to do in a fire? Will you be able to help an injured co-worker? Resolve today to sign up for the next available course in your area.

SAFETY REMINDER

**Emergencies can happen at home, too.
Will your loved ones survive?**

Special Topics For Your Project _____

Employee Safety Recommendations _____

Reviewed MSDS # _____ Subject _____

Meeting Attended By _____

Supervisor's Signature _____

These instructions do not supersede local, state, or federal regulations.