

WEEKLY SAFETY MEETING

FOR THE CONSTRUCTION INDUSTRY

SAFETY MEETING OUTLINES Box 700, Frankfort, IL 60423 815-464-0200 No. 27 Vol. 21 Week of 7/3/2023

Company Name _____ Job Name _____ Date _____

ACCIDENT PREVENTION

You've probably heard somebody talk about accident prevention before, some of you many times. That person reminded you that the worker is the key to accident prevention, and you might have thought, "How can I possibly make much of a difference? — I'm just one individual!" Stop right there! Each of you can and will make a difference. In fact, you've already made a difference — either good or bad — your habits and work practices make this jobsite safer or more dangerous every day.

- ♦ Start by reporting unsafe acts or conditions to your supervisor. If you see a hazard, do something about it. Correct the hazard or remind a fellow worker how to work safely. Don't participate in horseplay. Fooling around on a construction site may lead to disaster. Accidents, injuries, or property damage may be the end result of what started as an innocent prank. Set an example: take safety seriously, and others will follow your lead.
- ♦ Dress for the job. Wear your personal protective equipment. Keep it clean and in good repair. Avoid wearing jewelry. Don't wear loose clothing that could get caught and pull you into a piece of equipment.
- ♦ Keep your work area neat and orderly. Don't let scrap materials, trash, and spare tools accumulate. Follow instructions and read the manufacturers' manuals — they are there for a reason, not just to take up space in the tool's case. Listen to your supervisor and always adhere to the instructions and warnings on placards and signs. Read MSDS's prior to using any chemical. Be sure you store all chemicals in appropriate containers and clean up spills immediately.
- ♦ Inspect every tool before use. Take damaged or defective tools out of service until they are repaired. Don't take any chances or shortcuts. Be proactive: review the job hazard analysis before starting complicated or dangerous work. Share any suggestions you have with your supervisor. The best-kept secrets won't help improve the process.

Each of you has a job to do and preventing accidents is part of it. All of the actions above can help prevent accidents. Be sure to do your part. Think positively. Think safety. Remember that you **do** make a difference.

SAFETY REMINDER The 'Assured Equipment Grounding Conductor Program' color code for July, August, and September is Red. If you use this program, test and color code all electrical cords and power tools.

Special Topics For Your Project _____

Employee Safety Recommendations _____

Reviewed MSDS # _____ Subject _____

Meeting Attended By _____

Supervisor's Signature _____